**Process Authority Production Process Form** **(Form C)**

**One per sample**

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| --- |
| *Laboratory Use Only* **Project #**   |

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| --- |
| **Client Information** |
| **Date:** | **Company:** |
| **Contact Name:** | **Phone Number:** |
| **Street Address:** |
| **City:** | **State:** | **Zip:** |
| **Email:** |
| **Product Name:** |
| **Product Description:** |

**Please explain in detail how the product is produced.**

*Include time and temperatures as well as how the ingredients are assembled to complete the product.*

**Production Process** [please use steps that are involved in preparing the product, for example, Step 1, Step 2, Step 3, … etc.]**:**

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**Acknowledgments**

*I hereby acknowledge that all of the information provided in this form is accurate to the best of my knowledge. I also acknowledge that if any information is missing or is not accurate as reported on this form, or if there is any change from the stated information on this form (e.g., change in product recipe, processing procedure, container size, etc.), I will notify UIUC Food Science and Human Nutrition Extension as soon as I learn of these changes and request a revision of the process approval.*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* (signed)

**Owner/Processor Signature**

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* (Type) Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Owner/Processor Name**